

PLEASANT VALLEY FIRE DISTRICT

RECORDED MINUTES OF REGULAR BOARD MEETING, May 18, 2022

These minutes will be submitted for approval at the June 15, 2022 Board Meeting

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Kathy Hunt at 17:29.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
 - a. **Board Members present:** Kathy Hunt – Chair, Wayne Johnson – Vice Chair, Peter Elenius – Clerk, Ted Tucci – Treasurer, Bob Turner – Member. Kathy stated that a quorum was confirmed.
 - b. **Board Member(s) not present:**
 - c. **FD staff present:** Chief – Mark Stratton, Rebecca Urban, Bill Tilton.
 - d. **Public present:** Ed Wisdom, Justin Irvin, Hal Key
- 4) **Call to the public:** Hal Key asked to speak at the end of the meeting.
- 5) **Approval of Minutes of the:**
 - a. **Regular Session May 18, 2022** – Ted made a motion to accept the minutes of the May 18, 2022 meeting, Bob seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
 - a. **Chief's Report:** Mark gave the Chief's report, which is attached. General discussion with Mark.
 - b. **Admin's Report:** Rebecca reviewed the Admin's report, which is attached.
 - c. **Dispatch Coordinator's Report:** Rebecca reviewed the Dispatch Coordinator's report, which is attached.
 - d. **Treasurer's Report for April 2022:**
 - County Balance in General Funds less uncleared warrants of \$53,836.96;
 - Capital Reserve balance of \$94,681.59;
 - Pension Fund balance of \$24,746.53;
 - Building Account (grant) balance is \$0. The \$4,596.25 cashier's check is still in process of being deposited by the county to Capital Reserve.
 - Ted reviewed the Treasurer's report. Peter made a motion to approve the corrected financials next month, Ted seconded. The motion passed with 4 yeas and 1 nay from Kathy.
 - e. **Legislative Report:** no updates related to PVFD, Ted is tracking.
- 7) **Business: Information/Discussion/Vote**
 - a. **Community center presentation regarding communal water system pressure tank replacement/upgrade** – Eddie presented that the bladder in the current 120-gallon pressure tank has failed and likely providing only 10 gallons of capacity. His

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recommendation is to upgrade the system to dual 120-gallon pressure tanks. This system is shared by the library, community center and the fire department. The community center has no record of a sharing agreement, but Kathy and Ted confirmed that there was one and requested Rebecca to look through our records. Eddie estimated that they total cost of upgrading two tanks will be \$1,900, which will be shared by the three entities. Eddie will bill each entity 1/3 of the actual cost. Kathy made a motion to cover up to \$650 of the upgrade cost for two 120-gallon pressure tanks. Bob seconded and the motion passed unanimously.

- b. **Service call billing status** – Nothing new to report. See admin report.
 - c. **March financials approval** – Rebecca after working with the Chief and Kathy provided an updated financial summary page. Ted made a motion to approve, Wayne seconded and the motion passed unanimously.
 - d. **Scott easement** – Ted, no update from Kyle. Building was built and setbacks were correct at the time of the building. At a later date a new survey moved the property line to the east resulting in the present issue. Wayne made a motion that we engage the county attorney to initiate an adverse possession letter. Peter seconded and the motion passed unanimously.
 - e. **Move \$10K from General Fund to Capital Reserve** – Peter made a motion to move the remaining \$10K from the General Fund to Capital Reserve. Ted seconded and the motion passed unanimously.
 - f. **Budget approval** – No comments were heard by the board or staff regarding the budget. Kathy made a motion to approve the budget as posted for the last twenty days. Bob seconded and the motion passed unanimously.
 - g. **Purchase of turnouts** – Chief will meet with Chief Morris of Hellsgate FD to discuss. Leadtime looks to be about one-year.
 - h. **Open bids for International Texas engine and approve sale** – Peter opened one letter which was not a bid. No bids were received. Gisela FD may be interested in the engine. There may be an issue with the pump that needs to be investigated.
- 8) **Call to the Public** – Hal is an experienced fire protection engineer and has been trained in the Firewise program. He discussed two items:
- a. Concern that we have had three major house fires in the last four years. With the size of the PVFD we can not be expected to save the house, need to contain to the property and protect adjacent property. Many of the properties in Young do not embrace the Firewise principals which puts them and adjacent properties at risk. Hal is interested in a Firewise role in PVFD. He will be out until the August board meeting, when it will be put on the agenda.

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- b. Hal stated that here was a controlled burn recently that someone in the PVFD responded to and told them that they could not do. The Tonto NF is currently in Stage 1 fire restrictions, which apply to the Tonto NF. The current Gila County Ordinance for unincorporated areas only applies when the Tonto NF is in Stage 2 fire restrictions. As such a controlled burn can be done but Hal said he would not recommend. The Chief was aware of the issue and addressed with the department and dispatch. The current Gila County ordinance is attached to these minutes.

9) Items for Future Agendas

- 1. Service call billing status
- 2. Approve the brush truck pump emergency replacement from contingency
- 3. Scott Easement
- 4. International Texas engine status/disposition.

10) Adjournment – Kathy made a motion to adjourn at 18:43, Wayne seconded and the motion carried unanimously.

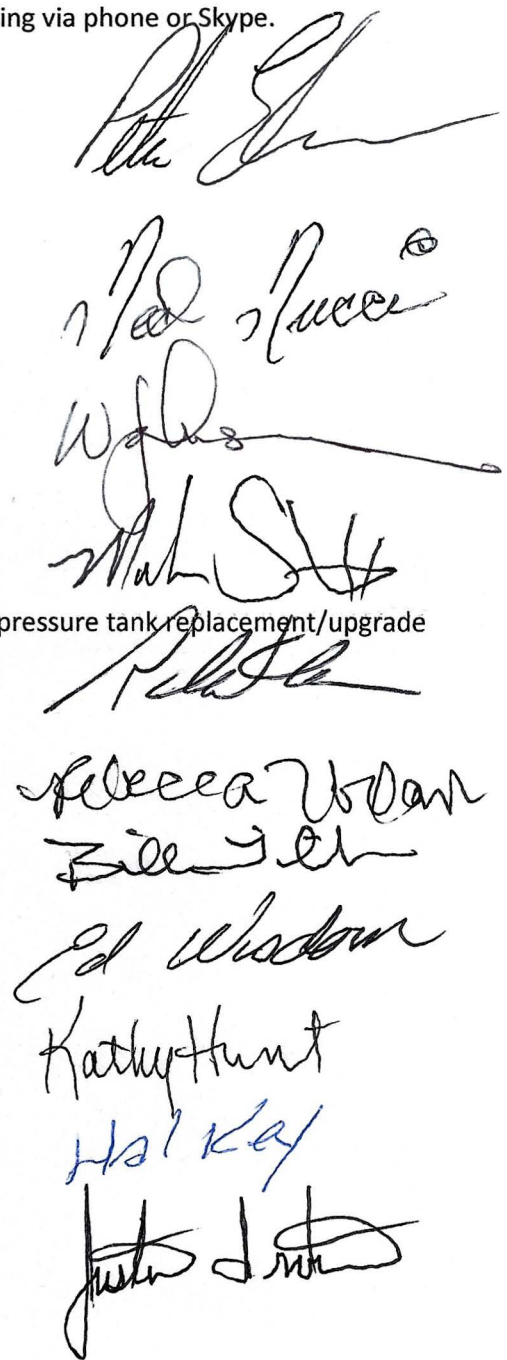
**NOTICE: Regular Session and Executive Session of
Pleasant Valley Fire District
May 18, 2022**

Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Regular Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:30pm (1730 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting via phone or Skype.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes of:
 - a) Regular Session, April 20, 2022
- 6) Reports and Correspondence - Information/Discussion/Vote
 - a) Chief's Report
 - b) Admin Report & District Calendar Review
 - c) Dispatch Coordinator report
 - d) Treasurer's Report for April 2022
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
 - a) Community center presentation regarding communal water system pressure tank replacement/upgrade
 - b) Service call billing status
 - c) March financials approval
 - d) Scott Easement
 - e) Move \$10K from General Fund to Capital Reserve
 - f) Budget approval
 - g) Purchase of turn outs
 - h) Open bids for International Texas engine and approve sale
- 9) Items for future agendas
- 10) Adjournment

Posted: v1.1 Tuesday May 17, 2022 Prepared by P. Elenius, Board Clerk



A series of handwritten signatures in black ink, arranged vertically on the right side of the page. The signatures are: 1. A large, stylized signature at the top. 2. A signature that appears to be 'Paul Quinn'. 3. A signature that appears to be 'W. J. ...'. 4. A signature that appears to be 'Mark ...'. 5. A signature that appears to be 'P. Elenius'. 6. A signature that appears to be 'Rebecca ...'. 7. A signature that appears to be 'Bill ...'. 8. A signature that appears to be 'Ed ...'. 9. A signature that appears to be 'Kathy Hunt'. 10. A signature that appears to be 'Hal Key'. 11. A signature that appears to be 'John ...'.



Pleasant Valley Fire Department

47529 N AZ Highway 288 928-462-3678 Office/Fax
PO Box 303 928-462-3489 Controlled Burns
Young, AZ 85554 pvfdadmin@mtecom.net

Serving the Community of Young, Arizona since 1977

PVFD Chief's Report April 2022

for Board Meeting 05.18.2022

Calls for April:

7 EMS

4 Patients Flown; 2 by ground transport; 1 Air Refusal

Calendar YTD, 173 calls (through April 30)

There were no FF/EMS injuries reported.

Training:

Dispatch Trainings: 10am every other Friday; EMS/Fire Trainings every Tuesday at 5pm.

Maintenance still Needed:

- Rain gutters to be put up - Pipes at other station to be insulated - Drip on water truck to be fixed

Chief Notes:

- Met with Chief Lockheart to discuss Engine purchase
- Replaced batteries at Repeater station – coordinated with Bob Benne
- Ordered pump; made calls to assist locating a pump – Pete found one
- Picked up tires/coordinated w/tire shop
- Replaced 6 tires on Rescue 611
- Attended to house fire with crew; debriefed fire events with crew
- Attended monthly chief's meeting in Payson
- Coordinated and attended trainings
- Worked with Chris Flores for truck repairs
- Fielded calls from crew and authorities

Admin Report for April 2022

CALENDAR REMINDERS:

- mail/prepare/finalize quarterly payroll tax reports in QB: IRS/AZ DES/AZ D of R
 - gather all info for DEMA reimbursement grant for PPE gear purchased 2020
 - finalize #s for FY23 Budget w/Chief and Board; submit letter/docs to County
 - prep bills/checks/invoices to be signed, mailed, and paid
 - cancel QB online/may need assistance with Chief
 - update PPC spreadsheet w/Incident Reports & roll call sheets & Training sheets
 - update NFIRS with Incident Reports; update Fire Recovery
 - update codes and passwords sheet for Chief and records
 - call K. Marconi for repayment contract for medical training received previously
- Billing update: submit 3/18/22 call for Forest Land Grant; DEMA reimb**

- submitted annual VFIS Worker's Comp to Wyatt Wong's office
- mailed quarterly payroll tax reports: IRS/AZ DES/AZ D of R
- prepared financials for Fire Dept; corrected incorrect # placements from previous months; worked on totals and correcting numbers so they match; worked w/Chief and Kathy Hunt
- ordered supplies for Dispatch, EMS, and Fire Hall; returned items for radio and medical
- prepared bills/pension checks/checks; keep records in QB; prepped for quarterly payroll tax reports

Dispatch Coordinator Report for April 2022

- Current dispatchers: BJ, Julie, Pam Doyle, Beth, Janet Lee, Terri Swanson, Cookie Pea
- Dispatch training every other Friday @ 10am
- continue to update Dispatch books/forms
- we have learned new protocols when to dispatch a helicopter
- we took a tour of the rest of Young

When recorded please send to:
Marian Sheppard, BOS



CAPTION HEADING:

**Ordinance No. 2021-01
Open Outdoor Fire**

This Ordinance repeals the following previously recorded documents:

**Ordinance No. 2020-02 – Open Outdoor Fire
Docket 2020-011123, Receipt No. 20-9075, 9/17/2020, and
Docket 2020-009645, Receipt No. 20-7829, 8/18/2020**

**Ordinance No. 11-02 – Open Outdoor Fire
Docket No. 2011-008428, Receipt No. 11-4088, 7/29/2011**

**Resolution No. 01-07-02 – Amends Ordinance No. 98-01
Docket No. 2001-10029, 7-5-2001**

**Ordinance No. 98-01 – Open Outdoor Fire
Docket 1998-12125, 8/6/1998**

DO NOT REMOVE

This is part of the official document

GILA COUNTY ORDINANCE NO. 2021-01
OPEN OUTDOOR FIRE

An Ordinance adopted by the Gila County Board of Supervisors relating to an open outdoor fire and which repeals Ordinance No. 2020-02 and any other ordinances previously adopted by the Board of Supervisors relating to an open outdoor fire.

OPEN OUTDOOR FIRE ORDINANCE

SECTION

1. Definitions
2. Prohibition
3. Penalties
4. Applicability
5. Effective Date; Emergency Declaration

SECTION 1

DEFINITIONS:

- 1.1 ***Open outdoor fire*** means a fire where the products of combustion are emitted directly into the ambient air without passing through a stack or a chimney. This includes burning in a burn barrel.
- 1.2 ***Campfire*** means a fire not within any building, mobile home, or living accommodation which is used for cooking, personal warmth, lighting, ceremony, or aesthetic purposes.
- 1.3 ***Barbecue*** means fixed or portable device where food is cooked on a metal frame over a fire fueled solely by liquid petroleum or LPG fuels or other fuel that can be turned on and off. Such devices can only be used in an area that is barren or cleared of all overhead and surrounding flammable materials within 3 feet of the device.

- 1.4 ***Bonfire*** means a fire built outdoors for burning rubbish, waste material, or refuse.
- 1.5 ***Fireworks*** means any combustible or explosive composition, substance or combination of substances, or any article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration or detonation, that is a consumer firework or display firework as defined by A.R.S. §36-1601 (3) a.

SECTION 2

PROHIBITION:

- 2.1 At any time when the United States Department of Agriculture, United States Forest Service (USFS), issues an order under Title 36, Section 261.52 of the Code of Federal Regulations placing Stage II (Elevated) or greater restrictions on fires within the Tonto National Forest either by designated Ranger District or the Tonto National Forest as a whole, it shall be unlawful for any person to build, maintain, attend, ignite, or use an open outdoor fire, bonfire, campfire or fireworks, in the same geographical location(s) except as provided in this Section. The USFS Tonto National Forest Ranger District Map is attached as Exhibit A.

- 2.2 ***EXCEPTIONS:***

The following fires are excepted from the provisions of this Section:

- A. Fires used only for cooking of food conducted on a barbecue: a fixed or portable device where food is cooked on a metal frame over a fire fueled solely by liquid petroleum or LPG fuels or other fuel that can be turned on and off. Such devices can only be used in an area that is barren or cleared of all overhead and surrounding flammable materials within 3 feet of the device.
- B. Any fire set or permitted by any public officer in the performance of official duty, if such fire is set or permission given for the purpose of weed abatement, the prevention of fire hazard or instruction in the methods of fighting fires.

C. Fires set or permitted by the Director of the Department of Agriculture or County Agricultural agents of the county for the purpose of disease and pest prevention.

D. Fires set by or permitted by the Federal Government or any of its departments, agencies or agents of the state or any of its agencies, departments or political subdivisions for the purpose of watershed rehabilitation or control through vegetative manipulation.

E. Any other fire allowed by permit issued pursuant to A.R.S. §49-501 *et seq.*

F. Nothing in this Ordinance shall be construed to prohibit the occurrence of a public display of fireworks in the unincorporated areas of the county as approved by the Board of Supervisors.

SECTION 3

PENALTIES:

3.1 Each violation pursuant to this Ordinance shall result in a civil penalty not to exceed \$500.00 for each violation.

SECTION 4

APPLICABILITY:

4.1 This Ordinance applies within all unincorporated areas of Gila County, exclusive of a federally recognized Indian tribe. In the event that the United States Forest Service including the Tonto National Forest implements fire restrictions by Forest Ranger Districts, the County Open Outdoor Fire Ban would be in effect in the unincorporated areas within each applicable Ranger District.

SECTION 5

EFFECTIVE DATE; EMERGENCY DECLARATION:

5.1 The Board of Supervisors having determined, by unanimous vote, that expedited enactment of this Ordinance is necessary for the preservation of the public peace, health and safety of the County of Gila, Arizona, an emergency is hereby declared to exist and, therefore, this Ordinance shall be effective immediately upon its passage, approval and adoption.

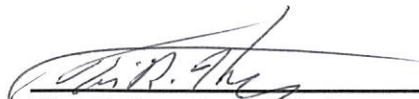
PASSED AND ADOPTED this 18th day of May 2021.

ATTEST:

GILA COUNTY BOARD OF SUPERVISORS

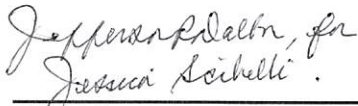


Marian Sheppard, Clerk of the Board

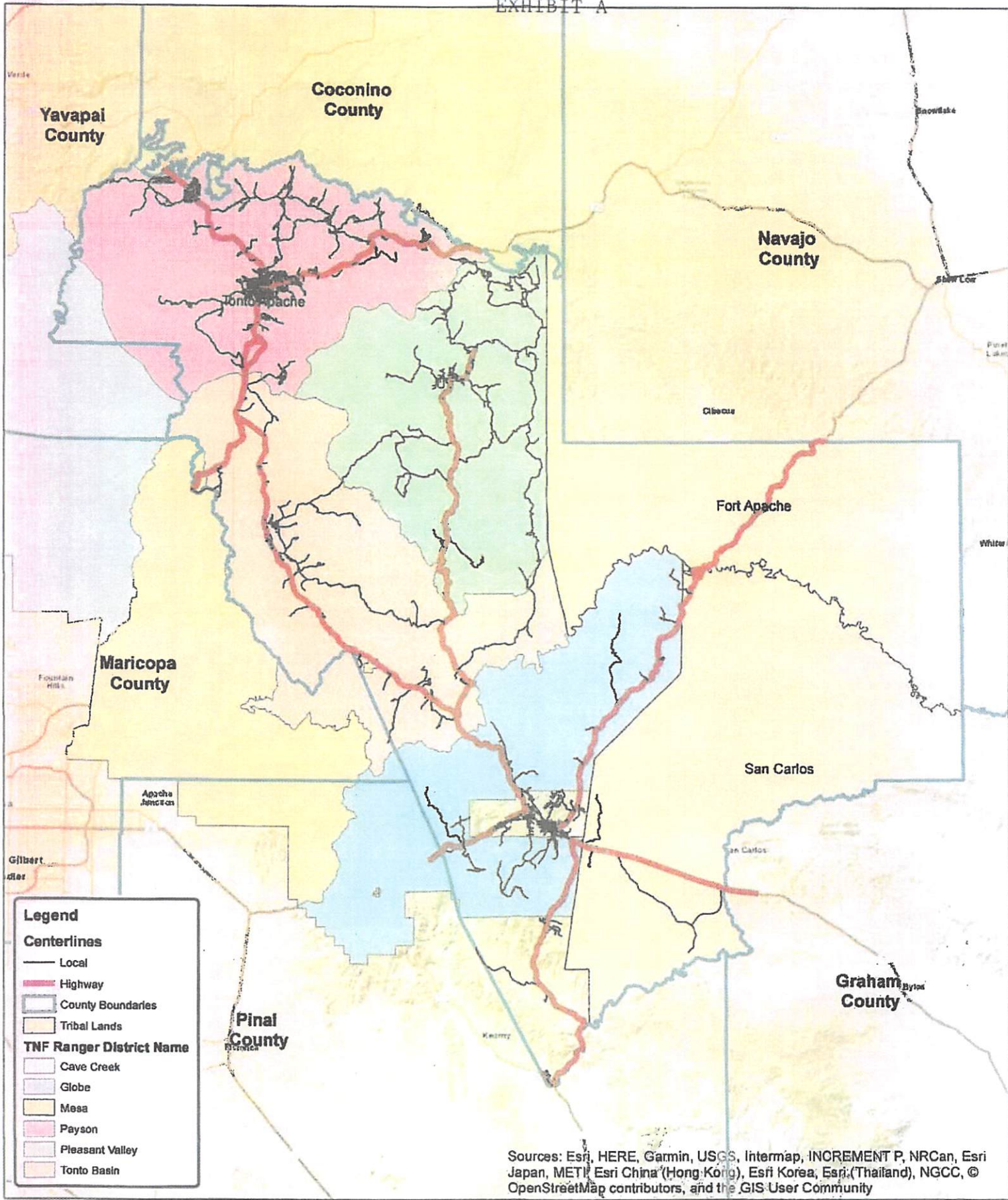


Tim R Humphrey, Chairman

APPROVED AS TO FORM:



The Gila County Attorney's Office



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, © OpenStreetMap contributors, and the GIS-User Community

Tonto National Forest Ranger Districts

